

Objective: To use my creativity and ambition as a Target Copywriting Intern

Work Experience

Administrative Assistant Dean R. Hussong, DDS Working in a professional medical setting while paying bills, handling insurance EOB's, processing employee payroll, acquiring various dental and medical terminology, and interacting with patients	Summer 2008, Summer 2009 715-453-5321
Reporter Kathy Tobin – Tomahawk Leader Conduct interviews, take pictures, and write articles pertaining to various town events.	Summer 2008 715-453-2151
Counselor Mike Thielke - Forward Service Corporation Counseling high school students from low income families who are potential first generation college attendees; planning community service projects and transporting campers; dispensing medications and supervising dosage; supervising campers during nursing home visits	Summer 2008 715-526-4756
Office Assistant Jennifer Mestnik – U of M Twin Cities Provide assistance to dormitory residents and staff as well as clerical and organizational tasks.	January 2008—December 2009 612-625-5376
Sterilization Assistant Dean R. Hussong, DDS Working in a professional medical setting, sterilizing dental instruments for daily use, stocking supplies, and performing general office duties.	March 2006—August 2007 715-453-5321

Volunteer and Internships

Contributing Writer Reality Check Girl Magazine (www.realitycheckgirlmagazine.com)	November 2009 - Present
Intern Minnesota Premier Publications – Minnesota Parent and Good Age magazines	January 2009 – Present
English as a Second Language (ESL) Volunteer Design lesson plans to assist adults in learning English	September 2007- March 2008

Relevant Skills and Experience

University of Minnesota Twin Cities	GPA: 3.678
Journalism Honors Program	September 2007—Present

Special Classes: Principles of Strategic Communication, Magazine Writing, News Reporting and Writing, Publications Editing, Basic Media Graphics, Information Gathering, Magazine Production, Covering the Arts, Mass Media Ethics

Technical Knowledge: InDesign, Photoshop, Soundslides, Audacity, Final Cut, Microsoft Office products

Language Proficiency: Spanish

Study Abroad – Semester at Sea Spring 2009
Expanded global perspectives, fostered personal independence, and cultivated an appreciation of diversity while circumnavigating the globe through 11 countries.

All supervisors above are references; additional references available upon request.